



Board of Contract and Supply

Regular Meeting

~ Agenda ~

Monday, November 30, 2015

2:00 PM

City Council Chambers (3rd Floor)

**A. COMMUNICATION FROM DEPARTMENT OF PUBLIC PROPERTY,
DIVISION OF PURCHASING, RECOMMENDING THE FOLLOWING
WITH APPROVAL OF DIRECTORS AND/OR REPRESENTATIVES
OF RESPECTIVE DEPARTMENTS.**

1. From Wendy Nilsson, Superintendent, Department of Parks and Recreation:

Dated May 22, 2015, recommending R.I. Tree and Landscape LLC, low bidder, for Providence Young Tree Maintenance 2015, in a total amount not to exceed \$25,000.00. (Minority Participation is 0%) (676-676-53401)

2. Dated November 23, 2015, recommending Hi-Way Safety Systems, sole bidder, for 2015 Neighborhood Park Signs Manufacture and Install, in a total amount not to exceed \$20,720.00. (Minority Participation is 0%) (CDBG)

3. Dated November 16, 2015, recommending Moran Pest Control, low bidder, for Pest Control for Parks Buildings, in a total amount not to exceed \$8,436.00. (Minority Participation is 0%) (658-658-53500)

4. From Alan Sepe, Director of Operations, Department of Public Property:

Dated November 23, 2015, recommending Fastenal Corporation, low bidder, for Personal Protective Equipment Initiative (Blanket Contract 2015-2017), in a total amount not to exceed \$25,000.00. (Minority Participation is 0%) (VARIOUS DEPARTMENTS)

5. From Russell Knight, Director, Department of Public Works:

Dated November 17, 2015, recommending the following bidders, for Interested Suppliers of Snow/Ice Control Services, in various amounts based on equipment size and accessories. (Minority Participation is 0%) (1-101-510-53011)

Basil A. Ranglin
Rosario's Multi Service
Capital Plowing

6. Dated November 17, 2015, recommending United Fence Company, Inc., low bidder, for Guard Rail Repairs-On Call Services, in a total amount not to exceed \$10,000.00. (Minority Participation is 0%) (101-508-52886)

7. **From Peter Asen, Director, Healthy Communities Office:**

Dated November 19, 2015, recommending Kittredge Equipment, low bidder, for 35-Square Foot and 19-Square Foot Refrigerators for Rec Centers, in a total amount not to exceed \$6,084.11. (Minority Participation is 100%) (277-277)

8. **From Colonel Hugh T. Clements Jr., Chief of Police, Providence Police Department:**

Dated October 28, 2015, recommending Jurek Brothers, sole bidder, for Ammunition, in a total amount not to exceed \$73,943.00. (Minority Participation is 0%) (101-302-54125)

9. Dated October 28, 2015, recommending the following bidders, for Police Uniforms-Fiscal Years 2016 & 2017 (2 year bid), in a total amount not to exceed \$367,895.00. (Minority Participation is 0%) (101-302-54810)

Edward Deutch Uniforms	\$295,545.00
RI Uniform & Supply	\$ 72,350.00

10. **From Judith Petrarca, Purchasing Administrator, School Department:**

Dated November 18, 2015, recommending Insight Public Sector, Inc., sole bidder, for RFP for Password Reset Track-It!/Local, in a total amount not to exceed \$6,725.00. (Minority Participation is 0%) (LOCAL FUNDS)

11. Dated November 17, 2015, recommending Roger Williams University, sole bidder, for RFP for Contract Services for High Quality Professional Development in Curriculum & Planning for 1 Year With One Year Option for Renewal/Federal Programs-Title I, in a total amount not to exceed \$12,000.00 for 1 year. (Minority Participation is 0%) (TITLE I)

12. Dated November 13, 2015, recommending Advocacy Solutions, LLC, low bidder, for RFP for Communications Consultant/Office of Communications/Federal Programs-Title I/Local, in a total amount not to exceed \$55,000.00. (Minority Participation is 0%) (TITLE I/LOCAL)

13. Dated November 9, 2015, recommending The Sam Tell Companies, low bidder, for PCTA Pastry Supplies/Federal Programs-Perkins Grant, in a total amount not to exceed \$5,723.93. (Minority Participation is 0%) (PERKINS GRANT)

14. Dated November 12, 2015, recommending OIC of Rhode Island, Inc., sole bidder, for RFP for Consultant Services for Adult Career and Technical Education Credentialing for Family Members of Students at PCTA and Providence Public Schools/Federal Programs-Perkins Grant/1 Year Bid with Two-1 Year Options for Renewal, in a total amount not to exceed \$47,619.00. (Minority Participation is 0%) (PERKINS GRANT)

COMMUNICATIONS

15. **From Stephanie Fortunato, Interim Director, Department of Art, Culture & Tourism:**

Interim Director of Art, Culture & Tourism Fortunato, under date of November 13, 2015, requesting approval of payment, to High Output, for their technical services rendered for the 2015 Providence International Arts Festival, which took place June 10-14, 2015, the City has previously worked with this vendor to present large-scale arts festivals, this amount would generally require entering into a bid process and High Output was the only qualified vendor available to complete services needed for this specific stage as part of the larger festival (other technical vendors were already engaged at capacity for other stages within the festival footprint), and are requesting that they be considered a Sole Vendor and that an exception be made to the need to go to bid, in a total amount not to exceed \$21,500.00. (101-916-53499)

16. Interim Director of Art, Culture & Tourism Fortunato, under date of November 13, 2015, requesting approval of payment, to FirstWorks, a non-profit arts organization, for services to co-produce the 2015 Providence International Arts Festival, which took place June 10-14, 2015, the City has previously worked with this vendor to co-produce large-scale arts festivals, the mission of FirstWorks is to build the cultural, educational, and economic vitality of the community through world-class performing arts and education programs, in a total amount not to exceed \$82,000.00. (101-916-55125)

17. **From Bonnie Nickerson, Director, Department of Planning and Development:**

Director of Planning and Development Nickerson, under date of November 16, 2015, requesting approval of a contract, with OpportunitySpace, Inc., to assist the City in implementing and carrying out its objectives of the Every Home and Every Block initiatives, OpportunitySpace, Inc. is a one-of-a-kind resource that has developed a unique service to assist governments in managing and selling their real estate inventory, they assist in listing available properties and marketing them to potential investors, they have developed this process and successfully aided other cities throughout the country in developing abandoned properties, in the amount of \$9,000.00 (plus approved travel expenses not to exceed \$900.00) for a total amount not to exceed \$9,900.00. (101-908-53227) (REQUIRES CITY COUNCIL APPROVAL)

18. Director of Planning and Development Nickerson, under date of November 23, 2015, requesting approval of a two year contract, with Clear Channel Airports, to advertise the City of Providence in the T. F. Green Airport, the City currently advertises in the airport welcoming all travelers to the "Providence" Airport and has for several years, by entering into a contract with this agency the City will save approximately \$8,000.00 over the life of the contract versus advertising without a contract, in a total amount not to exceed \$16,800.00 over the two year period. (101-908-52175)

19. **From Russell Knight, Director, Department of Public Works:**

Director of Public Works Knight, under date of November 23, 2015, requesting approval to purchase (3) salt pre-wetting systems, which are not part of the master lease agreement, with Coastal International Truck, LLC, to be installed on (3) newly purchased snow plow and ice control vehicles, approved at the June 29, 2015 Board of Contract and Supply meeting, these systems were not included in the original specifications, but are available to be installed on the salt and sand spreaders that are being configured for installation on the three new trucks, in an additional amount of \$13,800.00, for a total new adjusted amount not to exceed \$487,580.00. (1-101-510-53500)

20. Director of Public Works Knight, under date of November 18, 2015, requesting approval of reimbursement to Narragansett Bay Commission, for modifying the DPW lower transfer yard tippy truck ramp to accommodate the DPW trucks, Narragansett Bay contracted with DiGregorio Construction to make the necessary modifications, in a total amount not to exceed \$22,160.87. (101-508-52886)

21. **From Margaret Wingate, Manager of Employee Benefits, Department of Human Resources:**

Manager of Employee Benefits Wingate, under date of November 23, 2015, requesting approval of a renewal of a contract, with Mercer Health & Benefits, LLC, for health and benefits consulting, for an additional twenty-four (24) month period effective retroactively to July 1, 2015 and continuing through June 30, 2017, with an option to renew for an additional year at the expiration of the twenty-four months, in the amount of \$330,000.00, for a total amount not to exceed \$660,000.00. (891-900-1010-1) (REQUIRES CITY COUNCIL APPROVAL)

22. **From Ricky Caruolo, General Manager, Water Supply Board:**

General Manager of Water Supply Board Caruolo, under date of November 24, 2015, requesting approval of a one-year extension, with Raftelis Financial Consultants Inc. (RFC), extending the contract to December 31, 2016, RFC provides financial services relating to filings for rate increases that are made with the Public Utilities Commission, at no additional cost. (Minority Participation is 0%) (601-130-53227)

23. **From Judith Petrarca, Purchasing Administrator, School Department:**

Purchasing Administrator Petrarca, under date of November 17, 2015, requesting approval for the School Department/Federal Programs-Title I, to award the option year, with Hero 12, LLC (formerly Plasco, Inc.), for subscription renewal for the 2015/2016 school year, for RFP for Contract Services for Card-Based Identification and Card-Scanning Solutions for Attendance and Discipline for Central High School-One Year Contract with One Option Year for Renewal/Federal Programs/Title I, in a total amount not to exceed \$7,150.00. (Minority Participation is 0%) (TITLE I)

24. Purchasing Administrator Petrarca, under date of November 16, 2015, requesting approval of a Budgetary Change Order #2, for the School Department/Plant Operations and Maintenance, with Sonitrol Security Systems of Rhode Island, in the amount of \$4,820.00, to replace cameras at DelSesto, for a revised total amount not to exceed \$20,003.00 for emergencies not covered under the existing contract for 2015/2016. (Minority Participation is 0%) (LOCAL FUNDS)
25. Purchasing Administrator Petrarca, under date of November 12, 2015, requesting approval for the School Department to award Wilkem Scientific Ltd., for Laboratory Equipment and Supplies, as needed in unit pricing awarded by the State of Rhode Island MPA-340, in a total amount not to exceed \$25,943.00. (Minority Participation is 0%) (R.I. CTE CATEGORICAL FUNDS)
26. Purchasing Administrator Petrarca, under date of November 12, 2015, requesting approval for the School Department/SIG A and Local, to enter into a contract, with City Year Rhode Island, to provide educational support services in order to assist four schools: DelSesto, Roger Williams and Stuart Middle Schools and Pleasant View Elementary School in its intervention strategy in order to meet corrective action requirements, for the 2015/2016 school year with two-1 year options for renewal, in a total amount not to exceed \$400,000.00. (Minority Participation is 0%) (SIG A FUNDS AND LOCAL) (REQUIRES CITY COUNCIL APPROVAL)
27. Purchasing Administrator Petrarca, under date of November 5, 2015, requesting approval for the School Department/Federal Programs-Title I, to enter into a contract with National Student Clearinghouse, for services which trace students pathways after high school to Institutions of Higher Learning (IHEs) across the United States, in a total amount not to exceed \$5,525.00. (Minority Participation is 0%) (TITLE I)
28. Purchasing Administrator Petrarca, under date of November 19, 2015, requesting approval for the School Department/Federal Programs-School Improvement Grant-Part G, to pay Compass Learning, for license renewal, to assess a student's strengths and needs and prescribe a personalized learning path complete with rigorous and engaging curriculum, and also offers educators customized reports to track and measure student, school and district progress, as well as inform instructional decisions, the original purchase of the licenses for this product was approved by the City Council on November 8, 2013 on Resolution #620, in a total amount not to exceed \$28,800.00. (Minority Participation is 0%) (SCHOOL IMPROVEMENT GRANT-PART G)

29. Purchasing Administrator Petrarca, under date of November 19, 2015, requesting approval for the School Department/Federal Programs/Title I, to enter into a contract, with Providence After School Alliance (PASA), to perform services at three high schools: E-Cubed, Hope High and Juanita Sanchez for approximately 270 students to deepen connections of expanded learning opportunities to the school day, align ELOs with Career and Tech pathways, involve teachers and students more in developing and implementing ELOs, strengthen the role of teacher mentors of record in ELOs, develop digital badges to validate the skills gained in ELOs, create different entry points for students to access ELO and CTE experiences and provide coordinated staff and infrastructure to support and expand ELOs, in a total amount not to exceed \$85,000.00 for the 2015/2016 school year. (Minority Participation is 0%) (TITLE I)
30. Purchasing Administrator Petrarca, under date of November 19, 2015, requesting approval to Reject All Bids Received, for RFP for Title I Tutoring Services to Eligible Private School Children at Blessed Sacrament School/Federal Programs/Title I, the department will not be pursuing this service at this time.

B. OPENING OF BIDS

1. **Department of Inspection and Standards:**

TITLE EXAMINATIONS.
2. **Department of Parks:**

HOPKINS SQUARE LIGHTING MATERIALS.
3. **Department of Parks:**

MT. PLEASANT BASEBALL FIELD IMPROVEMENTS.
4. **Department of Planning and Development:**

REQUEST FOR QUALIFICATIONS FOR THE PROVIDENCE
HISTORIC DISTRICT COMMISSION'S ILLUSTRATION OF THE
STANDARDS & GUIDELINES.
5. **Department of Planning and Development:**

REBRANDING AND GRAPHIC DESIGN SERVICES FOR FIRST
SOURCE PROGRAM.

6. **Department of Public Property:**

PORTABLE RESTROOM RENTAL (BLANKET CONTRACT 2015-2017).

7. **Information Technology:**

CHROMEBOOK DESKTOP COMPUTERS.

8. **School Department:**

RFP FOR CONTRACT SERVICES FOR THE PRE-ENGINEERING PROGRAM AT PCTA/FEDERAL PROGRAMS/VERIZON FOUNDATION GRANT.

9. **School Department:**

RFP FOR SNAP-ON INDUSTRIAL TOOLS FOR PCTA/FEDERAL PROGRAMS/CATEGORICAL FUNDS.

10. **School Department:**

PCTA COSMETOLOGY SUPPLIES/FEDERAL PROGRAMS/CATEGORICAL FUNDS.

11. **Department of Public Works:**

INTERESTED SUPPLIERS OF SNOW/ICE CONTROL SERVICES.

C. ADVERTISEMENTS

TO BE OPENED ON MONDAY, DECEMBER 14, 2015:

DEPARTMENT OF PARKS

PURCHASE OF LIGHTED BOLLARDS-ROGER WILLIAMS PARK-BOTANICAL CENTER.

PEACE & PLENTY PARK IMPROVEMENTS.

SCHOOL DEPARTMENT

ADDITIONAL COSMETOLOGY SUPPLIES FOR PCTA/FEDERAL PROGRAMS/PERKINS GRANT.

RFP FOR BARRACUDA 950 INSTANT REPLACEMENT AND UPDATE OPTIONS/OFFICE OF TECHNOLOGY/LOCAL.

RFP FOR CONTRACT SERVICES TO SUPPORT EXPANDED
LEARNING OPPORTUNITIES FOR MIDDLE SCHOOL CAREER
AND TECHNICAL EDUCATION CAREER AWARENESS
PROGRAMS OF STUDY FOR 1 YEAR WITH TWO 1 YEAR OPTIONS
FOR RENEWAL/FEDERAL PROGRAMS-PERKINS GRANT.

RFP FOR WHATSUP GOLD/OFFICE OF TECHNOLOGY/LOCAL.

TO BE OPENED ON MONDAY, DECEMBER 28, 2015:

DEPARTMENT OF PARKS

STREET TREE BLOCK PRUNING, 2016.

TREE INVENTORY AND RISK ASSESSMENT, ROGER WILLIAMS
PARK, 2016.

WATER SUPPLY BOARD

INVASIVE PLANT CONTROL SERVICES (BLANKET 2015-2019)
AND VARIOUS DEPARTMENTS.

FURNISH & DELIVER VARIOUS AGRICULTURAL PRODUCTS
FOR GROUNDS MAINTENANCE USE (BLANKET 2015-2018) AND
VARIOUS DEPARTMENTS.

PER ORDER THE BOARD OF CONTRACT AND SUPPLY
Mayor Jorge O. Elorza, Chairman

The foregoing Committee may seek to enter into Executive Session.

Offices and City Council Chambers are accessible to individuals with disabilities. If you are in need of interpreter services for the hearing impaired, please contact the Office of Neighborhood Services at 421-7768 not less than 48 hours in advance of the hearing date.